



# **TAMA COUNTY EMS ASSOCIATION**

## **December 11, 2025, Meeting Minutes**

Members present: Julie Scadden (Chair, Dysart EMS), Jacob Reineke (Secretary, 911), Ryan Goodenbour (EMA), Jesse Brown (Treasurer, Toledo EMS), Billie Van Egmond (Vice Chair, Dysart EMS), Alicia Lidtke (Elberon EMS), Kathy Vavroch (Gladbrook-Lincoln EMS), Jimmy Hicklin (Tama EMS), Michael Buchanan (Montour First Responders), Sharon Knoop (Clutier First Responders)

The meeting of the Tama County EMS Association (TCEMSA) was called to order at 6:00 PM by Chair Scadden via Zoom.

The purpose of this meeting was to discuss the System Standards Assessment for the State of Iowa. Chair Scadden shared that TCEMSA needed to identify gaps that she could not answer when filling in the assessment. She also mentioned that we needed to clarify expectations for each area discussed and ensure that what the TCEMSA reports is accurate and complete prior to submission.

Chair Scadden reviewed the medical directors for the services that provide emergency services to Tama County. She requested each service look over their medical director's information and report to her to see if there are any changes. Once updates were obtained, Chair Scadden would update the lists before sending them off to the state.

Chair Scadden advised that each service needed to develop policies and procedures to demonstrate implementation of the System Standards Assessment. Chair Scadden will work on a plan to ensure each service has appropriate documentation in place to meet the requirements of the state.

Chair Scadden inquired with Secretary Reineke about Emergency Medical Dispatch (EMD) software. Reineke advised that the Communications Center does have EMD software but advised that there was not much push to utilize it or opportunities to train on it prior, so the dispatchers are currently not using the software. Reineke advised that he has been in contact with Total Response, the vendor for PowerPhone, the EMD software to get a technician on-site to show him and the dispatchers how to effectively use the software. Once that is understood, policies and procedures will follow, and Reineke will coordinate with the TCEMSA to ensure proper implementation that works with the needs of the services of Tama County.



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Chair Scadden brought up the need for services to communicate and collaborate to ensure consistent training and compliance standards are upheld. HAZMAT training certifications were discussed, with different services in the county utilizing different expectations for HAZMAT training. Another topic that was discussed was the possibility for a large-scale functional exercise involving members of TCEMSA, schools, local law enforcement, and other interested entities. Goodenbour and Reineke mentioned that benefit of these events for kids and teenagers.

Chair Scadden advised that the System Standards Assessment must be submitted by January 10<sup>th</sup>, 2026. Her intentions are to complete and submit the documents before Christmas or shortly thereafter. She also mentioned that there will be additional system standard documents that require discussion in the near future. The next plan will require the TCEMSA to choose a goal for the next period and then explain how the last goal was completed.

The TCEMSA meeting adjourned at 7:15 PM.

Respectfully submitted,

Jacob Reineke, Secretary