

Tama County Essential Services Advisory Board Meeting

October 16, 2025

The Tama County Essential Services Advisory Board held a meeting on October 16, 2025, in Elberon, that was called to order by Chair Scadden at 6:10 p.m.

Members Present: Julie Scadden (TCEMSA), Billie Van Egmond (Dysart EMS), Alicia Lidtke (Elberon EMS), Kern Kemp (Gladbrook-Lincoln EMS), Sharon Knoop (Clutier 1st Responders), Mike Buchanan (Montour 1st Responders), Jacob Reineke (911 Director), Lori Johnson (PH Executive Director), Luther Heller (Montour alt.), Randy Brodigan (Dysart alt.)

Members not present: Shawn Kennedy (Traer EMS), Sherry Parks (Garwin EMS), Greg Johnson (Toledo EMS), Jimmy Hicklin (Tama EMS), Ryan Goodenbour (EMA Coordinator), Paul McCoy (Public), Jay Owens (Public), Kathy Vavrock (Gladbrook-Lincoln alt.), Jesse Brown (Toledo alt.), Ronda Edwards (Clutier alt.), Alea Dvorak (Traer alt.), Todd Banes (Elberon alt.)

Public Present: Stacy Koppen, Debbra Stamp

A discussion was started about some of the personnel listed as members who need to be updated. Stacy Koeppen is the current Tama County Public Health Executive Director and will be the member with Lori Johnson moving into the public health alternate position. Debbra Stamp is the alternate for Garwin EMS. Greg Johnson will be listed as the Treasurer.

A motion was made to accept the previous meeting minutes with the following corrections: the proper spelling of Stacy Koeppen's name, the proper spelling of Benton County, and Todd Banes was listed as both present and not present. Todd Banes was not present at the meeting in August 2025. The motion was seconded by Jacob Reineke. Motion carried.

No public comments.

There has not been a reply from the Tama County Attorney in reference to this Advisory Board's Charter. Chair Scadden was asked to send one more email to the County Attorney's office and copy Supervisor Turner into the email. It was then discussed that if no reply is received, the Charter will be presented to the Tama County Board of Supervisors for approval as it is currently written.

28E Agreements-All the out-of-county EMS services that have service areas in Tama County will need to have a 28E agreement with Tama County prior to any essential services funds being distributed to them. Those EMS services are: Belle Plaine, Reinbeck, City of Grundy Center, and La Porte City. This advisory board will send a letter to the out-of-county EMS services advising them of this requirement.

Trust Fund Policy-Chair Scadden is still working on the wording, in particular section 5. The policy needs to include the right of the first responders to use the funds as operating capital and that they will submit a budget to the executive committee showing these expenses.

The first distribution of the EMS trust fund will be in January 2026. The equation that will be used had the call numbers from 2024 placed into it to show an estimate of what would be distributed to each EMS service. It was advised by Jacob Reineke that the service area size has changed for Belle Plaine EMS and Tama EMS so that will change the equation. There was some discussion that the equation needs to be explained to the members so that it is easier to understand.

This advisory board decided that the calendar year will be used in all transactions. It was decided that the request for distribution of funds will be submitted monthly by the individual services, and the request should be sent to the executive committee by the first Friday of the month.

The next two meetings were set for the following:

November 20, 2025, at 1800 hrs. (via Zoom)

December 18, 2025, at 1800 hrs. (via Zoom)

A motion was made by Jacob Reineke and seconded by Sharon Knoop to adjourn the meeting. Motion carried. Meeting adjourned.

Respectfully submitted,

Billie Van Egmond, Vice President

Tama County Essential Services Advisory Board